



Course Information Form

This Course Information Form provides the definitive record of the designated course

General Course Information

Course Title	Business Studies (Project Management) Business Studies (Project Management) with Professional Practice Business Studies (Project Management) with Foundation Year
Qualification	BSc Hons
FHEQ Level	Level 6
Intermediate Qualification(s)	
Awarding Institution	University of Bedfordshire
Location of Delivery	AA: Luton
Mode(s) of Study and Duration	Full Time over 3 years Full-time with professional practice year over four years Full-time with Foundation year over four years
Professional, Statutory or Regulatory Body (PSRB) accreditation or endorsement	Chartered Institute of Management applied for.
UCAS Course Code	
External Benchmarking	QAA subject benchmarks statements: business and management (2015) available at: www.qaa.ac.uk/en/Publications/Documents/SBS-business-management-15.pdf
Entry Month(s)	October, February Students starting in February will be taught through the summer (semester three) allowing them to progress to the 2nd year in October pending successful completion of the 1st year

Why study this course?

Companies are reporting that business is becoming ever more competitive and that industries are becoming more volatile. In order to remain competitive businesses are looking for project management graduates who are able to work in a flexible, collaborative way in order to help provide innovative solutions to often complex and open-ended problems. The ability of organisations to develop projects and deliver them successfully is becoming increasingly important and the management of these projects is a much sought after skill. This course is specifically designed to enable you to develop Project Management and Business skills through an exciting programme that links academic theory and real world business projects in realistic business settings. You will be challenged to develop awareness of your own skills and learning needs and will be encouraged to offer innovative and creative approaches to Project Management and business problem solving.

Studying this course will help you to gain an insight into the reality of international business that goes beyond what is discussed in the text books and will help you to engage with potential employers in a much more meaningful way

Educational Aims

The course is designed to help you develop a broad understanding of relevant business theory applied to complex, real business problems in order to become competent and comfortable in working in dynamic business situations. You will develop your understanding of the major management issues surrounding the design, scoping and delivery of projects and apply this in a variety of practical ways and contexts. You will develop your learning through collaboration with students, tutors and others in order to progress from a guided to an autonomous and independent learner who is capable of working with complex and unstructured problems in a variety of business contexts. Our emphasis on practical application of theoretical knowledge aims to develop your ability to function in complex, technology rich, multi-cultural and multi-professional environments and in doing so be able to be analytical, as well as creative and to develop critical thinking skills that are expected of students in higher education. The course is specifically designed to help you to think about your actions, behaviours and end-goals that are expected of you and their impact on others in order to become a more effective learner and practitioner.

Course Structure

The Units which make up the course (including the Professional Practice Year as applicable) are:

Unit Code	Level	Credits	Unit Name	Core or option
BSS005-1	4	30	Business Practice Explored	C
BSSNEW	4	30	Managing People	C
BSS004-1	4	30	Using Data to Build Business Practice	C

AAFxxx-1	4	15	Finance for Business	C
AAFxxx-1	4	15	Accounting for Business	C
BSSNEW	5	15	Leadership & Management	C
BSS008-2	5	15	Planning Careers and Employability	C
BSSNEW	5	30	Strategy & Innovation	C
BSSNEW	5	30	Operations & Project Management	C
MAR021-2	5	30	Marketing Communications in the Digital Age	C
			Optional Professional Practice Year	O
BBSNEW	6	15	Preparation for the Dissertation	C
BSS023-3	6	15	Developing Employability skills – The future you	C
BSS021-3	6	30	Business Practice Portfolio	C
BSS038-3	6	30	Dissertation	C
BSS022-3	6	30	Business Project Management	C

Course-Specific Regulations

None

Entry requirements

Standard entry requirements apply to this course

Direct entry with advanced standing:

Applicants with entry qualifications other than the standard will be assessed individually by the course coordinator for recognised prior learning (RPL).

Additional Course Costs

None

Graduate Impact Statements

The course has been designed to develop graduates who are able to:

- Apply a range of appropriate methodologies to manage and deliver projects across wide range of contexts and be able to analyse and interpret information in order to
- Work independently and collaboratively
- Demonstrate Enterprise by producing innovative and evidence-based arguments from current thinking and from a range of business disciplines

Course Learning Outcomes

1. Demonstrate a coherent knowledge of a range of appropriate methodologies and business principles in order to structure and deliver projects and manage project teams in a wide variety of contexts.
2. Collaborate as a member or leader in a professional team, proactively managing interpersonal relationships to deliver the set objective. In doing so you will demonstrate understanding of the roles and dynamics of project groups.
3. Evaluate your own performance and actively seek to develop your strengths and moderate weaknesses, creating a positive impact on the workplace, society and personal career development
4. Apply a range of problem solving methodologies in order to understand complex business issues and propose innovative solutions that may cover a range of different business projects in a diverse range of organisations.
5. Deploy competence in collecting and interpreting a variety of both qualitative and quantitative information and by doing so use it effectively in order to make appropriate decisions specifically concerning the delivery of projects, but also to more general management practice.
6. In a diverse range of professional contexts, select and employ an appropriate approach to communicate with influence and impact demonstrating a clear conceptual understanding of leadership and management theory and practice.

To qualify for the award of BSc (Hons) Business Studies (Project Management) (with Professional Practice Year) a student will need to meet all the course learning outcomes above and

7. Demonstrate knowledge and analytical understanding of professional practice by successfully completing an approved period of approved work place practice.

PSRB details

The course has been designed to be accredited with the Chartered institute of Management Diploma, which is being applied for.

Learning and Teaching

The BSc (Hons) Business Studies (International) degree has been developed based on CRe8 which articulates the University of Bedfordshire's approach to creating an environment that

supports effective learning and teaching characterised by appropriate curriculum design, realistic learning, employability and suitable assessment strategies.

The *practice* of business and management is at the heart of the teaching, combining the technical and academic business knowledge with skills such as communication, problem-solving and teamwork to make your experience in the Business School as much like real business as we can make it. The early stages of your course enable you to develop a holistic view of business theory and practice and you develop understanding and application of the specific techniques and disciplines of project management as you progress. These will be applied in a practical way in a variety of contexts.

As you progress through the course you develop as an independent learner. You will develop personal and professional planning skills that combine ambitious career aspirations with the career management skills to connect the curriculum with the diverse requirements of the workplace.

Staff on this course work with companies in either research or consultancy and this informs the relevance of teaching and assessment on the course. Many of these companies are actively involved with the course in providing guest lectures, projects, career advice and opportunities.

Assessment

The overall aim of the assessment strategy is designed to enable you to demonstrate the ability to do business in practice. We use a wide and varied range of assessments in the knowledge that individuals are not all the same therefore you will find a broad range which reflect a wide range of learning styles. You will be given opportunities to demonstrate that you understand the theory and have developed critical thinking skills which help evaluate the relevance of what has been learned. Assessments are designed to allow you not just to demonstrate knowledge of subjects but to apply them in practical settings. You will thus not be required to repeat theory but apply select, apply and potentially design appropriate methods from a variety business disciplines.

Assessments are designed to help you to develop and demonstrate the skills that are essential to effective use and interpretation of data, management and leadership techniques and the application of specific project management methodologies to deliver a range of projects and provide realistic solutions to often complex business issues.

Critical to assessment is the feedback to you will receive throughout the course. Feedback will range from formal feedback based on submitted work to informal feedback in discussions and seminars. Assessment will use a variety of methods.

Assessment Map

Unit Code	C/O	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
Business Practice Explored BSSXX-1	C					C W- R W			f				W R- I			f														
Building Business Data with Practice BSSXX-1	C																											C W- P O R T		
Managing People BSSXX-1	C																													
Accounting for Business AAF05-1	C																													E X
Finance for Business AAF05-1	C																													E X
Leadership & Management BSS009-2	C					C W- C S			f					E X- C B			f													

Planning Careers and employability BSS008-2	C					C W- P O R T		f	W R- I		f																	
Operations & Project Management BSS0xx-2	C																	C W- P o r t		f		W R- !						f
Strategy & Innovation BSS0XX-2	C							W R- !		f	W R- !		f															
Marketing Communications in the Digital Age MAR021-2																										f	E X	
Preparation for the Dissertation BSS0xx-3	C						C W- L R		f			W R- I		f														
Dissertation BSS038-3	C																										PJ - Di ss	

Developing Employability skills – The future you BSS023-3	C					C W- R		f						C W- R		F													
Business practice Portfolio BSS021-3	C																			C W- Po rt		f					W R- I		
Business Project Management BSS022-3	C																C W- Po rt		f						C W- Po rt			f	

Developing your employability

This course uses leading edge techniques of practice based education to develop and enhance transferrable skills and hence your employability. This means that whilst you are gaining academic knowledge, you are also developing practise expertise. You will also develop a wide range of communication skills, both as an individual and as a group. Working on major tasks such as an individual dissertation and real world projects for companies gives you a broad opportunity to apply both your academic knowledge and your process and people skills. You will find that this practical experience combined with a strong base of academic knowledge makes you a very attractive potential employee. A major emphasis on this course is the use of projects that are sourced from our business partners. These are from a variety of different industries and from both the public and private sector.

Students who register for the degree with professional practice year will additionally attend a series of workshops and activities related to securing a suitable placement and compulsory briefings at the end of year 2 to ensure that all legal requirements for health and safety, safeguarding etc. training have been met,. This will be explained more fully in your professional practice handbook once you have registered with the Careers and Employability Service's Student Development and Awards Team in your first year. If you will be working with children and/or vulnerable people you will be required to have a DBS check and undertake Safeguarding and Prevent training.

After Graduation

On completing this course you are likely to progress into the following areas:

Career:

On completing this course you are likely to progress to a career in project management. The opportunities for this are increasingly available in a wide variety of industries in both the private and public sector. Some of you may wish to take the skills developed on this course in order to develop you own business. Whilst the main aim is to develop able and flexible project managers it is also our aim is to produce practice based all-rounders who understand the demands and requirements of the commercial world. The experience you will gain will equip you with both the knowledge and process skills to make you highly effective. The skills developed in terms of a multidisciplinary approach to problem solving and the abilities to work independently and collaboratively prepare you for the world of work and you will find that you can easily fit into a wide variety of tasks and organisations.

Further study:

Equally, you could decide that you wish to continue your studies so that you may specialise in a particular area. Historically our students study for a wide variety of Business related MSc's both within the University of Bedfordshire and in other UK institutions

Additional Information

Students starting in February will be taught through the summer (semester three) allowing them to progress to the 2nd year in September.

Peer Assisted Learning (PAL) will be timetabled in Year one. The PAL scheme at University of Bedfordshire is based upon 2nd/3rd year students (PAL Leaders) working in pairs or trios, to facilitate friendly, weekly PAL sessions with first year students. PAL is intended to help new first year students:

- Adjust quickly to university life

- Make friends and connections
- Create an informal learning community for student scholars
- Acquire a clear view of course direction and expectations
- Improve your study skills/adjust their study habits to meet the requirements of higher education
- Enhance your understanding of the subject matter of your course through collaborative group discussion
- Prepare better for assessed work and exams

Student Support during the course

We adopt a business-style approach to supporting your academic development and want you to be a strong independent learner, taking responsibility for your own success.

Student support services. The following links provide access to the University of Bedfordshire's student support services: <http://www.beds.ac.uk/studentlife/student-services>, <http://www.beds.ac.uk/studentlife/student-services/academic> and for international support: <http://www.beds.ac.uk/studentlife/international2>

In addition, a range of services are available to you as a student on this course in addition to information in your course handbook:

Library Services (<http://lrweb.beds.ac.uk>) and the **Student Information Desk** (<http://www.beds.ac.uk/studentlife/student-support/sid>) will usually be your first point of reference and two of the places you will visit most often. For an overview of those services, including **Health and Well Being** as well as **Career Services** please visit: <http://www.beds.ac.uk/studentlife/student-support>.

A **Personal Academic Tutor (PAT) will be allocated to you.** Your PAT will be your coach during your studies. You will receive help in learning and in becoming more self-aware.

BREO: Bedfordshire Resources for Education Online (BREO) includes the University's virtual learning environment (Blackboard) and a range of other technologies. Through BREO you will have access to a range of materials and resources to help and support you in each of the units you study and it is important that you access BREO regularly to find out about any changes.

Professional Academic Development (PAD): It is not unusual to need some extra advice and guidance on developing your academic skills. The University has a specialist support area- Professional Academic Development (PAD) who can help and support you in a range of areas including:

- The quality of your written assignments
- Your understanding of mathematical or statistical concepts
- Your organisational skills and how you approach studying
- Your time management and prioritising
- The strategies you use when reading
- Your language skills
- Aspects of your IT skills
- How you prepare for exams

There is no cost for PAD's services. If you feel that you would benefit from some additional help with your studies then do contact them. You can visit their web site at <http://lrweb.beds.ac.uk/pad> to find out the dates of workshops on a range of topics or to book

one-to-one appointments. You will also find a Professional Academic Development link on your home page within BREO which provides access to a range of additional on-line resources.

Course-specific support includes the following:

Your **Course Coordinator** will be there to advise you on:

- Specific information regarding your Course, particular Units, options, regulations, etc.
- Accuracy of your results
- Obligations regarding re-assessment and repeats
- Materials including the Course Handbook, and Induction information.

You will have an **induction** during your first week where all relevant information regarding this course will be presented and you will have an opportunity to meet your Course Coordinator, and a number of your tutors.

English Language Support through the Language Centre with daily drop in service and free language classes

Course Equality Impact Assessment

Question	Y/N	Anticipatory adjustments/actions
Is the promotion of the course open and inclusive in terms of language, images and location?	Y	
Are there any aspects of the curriculum that might present difficulties for disabled students? For example, skills and practical tests, use of equipment, use of e-learning, placements, field trips etc.	N	
Are there any elements of the content of the course that might have an adverse impact on any of the other groups with protected characteristics ¹ ?	N	
If the admission process involves interviews, performances or portfolios how have you demonstrated fairness and avoid practices that could lead to unlawful discrimination?	N/A	
Have you framed the course learning outcomes and Graduate Impact Statements in a non-discriminatory way?	Y	
Does the course handbook make appropriate reference to the support of disabled students?	Y	

¹ Age, Gender reassignment, Marriage and civil partnership, Pregnancy and maternity, Race, Religion and belief, Sex, Sexual orientation

Administrative Information – Faculty completion	
Faculty	University of Bedfordshire Business School
Portfolio	Business Studies
Department/School	Strategy and Management
Course Coordinator	Eliot Lloyd
Semester pattern of operation	Sept (Semester 1), Feb (Semester 2) Semester 3 (L4)
PSRB renewal date (where recognised)	Applied for
Version number	1/18
Approved by (c.f. Quality Handbook ch.2)	University Periodic Review
Date of approval (dd/mm/yyyy)	November 2017
Implementation start-date of this version (plus any identified end-date)	September 2018
Study model type if not on-campus	

	Name	Date
Form completed by	Eliot Lloyd	10/2/18
Signature of Chair of Faculty TQSC		

Course Updates – ensure that the revised CIF is given a new version number each time a change is made		
Date	Nature of Update	FTQSC Minute Ref:

Administrative Information – Academic Registry completion	
Route code (post approval)	
JACS / HECoS code (KIS)	
SLC code (post approval)	
Qualification aim (based on HESA coding framework)	

Annexes to the Course Information Form

*These annexes will be used as part of the approval and review process and **peer academics** are the target audience.*

General course information

Course Title	Business Studies (Project Management) Business Studies (Project Management) (with Professional Practice Year) Business Studies (Project Management) with Foundation Year
Qualification	BSc (Hons)
Route Code (SITS)	tbc
Faculty	UBBS
Department/School	Strategy and Management
Version Number	1/18

Annex A: Course mapping of unit learning outcomes to course learning outcomes

Unit code	Business Practice Explored BSSXX-1	Building Business Data with Practice BSSXX-1	Managing People BSSXX-1	Accounting for Business AAFxx-1	Finance for Business AAFxx-1	Leadership & Management BSS009-2	Planning Careers and employability BSS008-2	Operations & Project Management BSS0xx-2	Strategy & Innovation BSS0XX-2	Marketing Communications in the Digital Age MAR021-2	Preparation for the Dissertation BSS0xx-3	Dissertation in Project management BSS038-3	Developing Employability skills – The future you BSS023-3	Business Project Management BSS022-3	Business Practice Portfolio BSS021-2
Level	4	4	4	4	4	5	5	5	5	5	6	6	6	6	6
Credits	30	30	30	30	30	30	15	30	15	30	15	30	15	30	30
Core or option	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C
Course Learning Outcome (number)															
1	LO1,	LO1, LO2	LO1, LO2	LO1/LO2	LO1/LO2	LO1, LO2	LO1, LO2	LO1,	LO1, LO2	LO1, LO2	LO1	LO1, LO2	LO1, LO2	LO1, LO2	LO1, LO2
2	LO1, LO2	LO2	LO1, LO2	LO1/LO2	LO1/LO2	LO1, LO2		LO2		LO1, LO2			LO1, LO2	LO1, LO2	LO1, LO2
3	LO2	LO2	LO2			LO2	LO1, LO2	LO2	LO1, LO2	LO2			LO1, LO2	LO1, LO2	LO1, LO2
4	LO2	, LO2	LO2	LO1/LO2	LO1/LO2	LO2	LO1, LO2	LO1, LO2	LO1, LO2	LO2	LO1, LO2	LO1, LO2	LO1, LO2	LO1, LO2	LO1, LO2
5	LO1, LO2	LO1, LO2	LO1, LO2	LO1/LO2	LO1/LO2	LO1, LO2	LO1, LO2	LO1, LO2	LO1, LO2	LO1, LO2	LO1, LO2	LO1, LO2	LO1, LO2	LO1, LO2	LO1, LO2
6	LO1, LO2	LO1, LO2	LO1, LO2	LO1/LO2	LO1/LO2	LO1, LO2	LO1, LO2	LO1, LO2	LO1, LO2	LO1, LO2	LO1, LO2	LO1, LO2	LO1, LO2	LO1, LO2	LO1, LO2
7	LO1, LO2	LO1, LO2	LO1, LO2			LO1, LO2	LO1, LO2	LO1, LO2	LO1, LO2	LO1, LO2	LO1, LO2	LO1, LO2		LO1, LO2	LO1, LO2

Annex B: Named exit or target intermediate qualifications

This annex should be used when Schools wish to offer intermediate qualifications which sit under the main course qualification as named exit or target awards, rather than unnamed exit/default awards.

Section 1: General course information

Intermediate Qualification(s) and titles	
Mode(s) of Study and Duration	
Type of Intermediate Qualification(s)	
Route Code(s) (SITS) of Intermediate Qualification(s)	

Section 2: Qualification unit diet

One table to be used for each intermediate qualification

Confirmation of unit diet for:	<i>Insert intermediate qualification and title</i>

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Section 3: Course structure and learning outcomes

One table to be used for each intermediate qualification

Intermediate qualification and title														
The Units which make up this course are:					Contributing towards the learning outcomes <i>Insert LO1 and/or LO2 for each unit into cell corresponding to the course learning outcome</i>									
Unit Code	Level	Credits	Unit Name	Core or option	1	2	3	4	5	6	7	8	9	10

Annex C: Course mapping to FHEQ level descriptor, subject benchmark(s) and professional body or other external reference points

One set of mapping tables to be produced for the course and each named intermediate qualification

Course (or intermediate) qualification and title	Business Studies (Project management) Business Studies (Project management) with Professional Practice Business Studies (Project Management) with Foundation Year
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FHEQ Descriptor for a higher education qualification	<i>(insert level and title)</i>	Course Learning Outcome(s)									
		1	2	4	5	6	7	8	9	10	
A systematic understanding of key aspects of their field of study, including acquisition of coherent and detailed knowledge, at least some of which is at, or informed by, the forefront of defined aspects of a discipline		√				√	√				
An ability to deploy accurately established techniques of analysis and enquiry within <ul style="list-style-type: none"> a discipline 		√			√	√	√				
conceptual understanding that enables the student: <ul style="list-style-type: none"> - to devise and sustain arguments, and/or to solve problems, using ideas and techniques, some of which are at the forefront of a discipline - to describe and comment upon particular aspects of current research, or equivalent advanced scholarship, in the discipline 		√		√	√	√	√				
<ul style="list-style-type: none"> An appreciation of the uncertainty, ambiguity and limits of knowledge 		√	√	√	√	√	√				
<ul style="list-style-type: none"> The ability to manage their own learning and to make use of scholarly reviews and primary sources (for example, refereed research articles and/or original materials appropriate to the discipline). 			√	√	√	√					
<ul style="list-style-type: none"> Apply the methods and techniques that they have learned to review, consolidate, extend and apply their knowledge and understanding, and to initiate and carry out projects 		√	√	√	√	√					
<ul style="list-style-type: none"> Critically evaluate arguments, assumptions, abstract concepts and data (that may be incomplete), to make judgements, and to frame appropriate questions to achieve a solution - or identify a range of solutions - to a problem 		√	√	√	√	√	√				
Communicate information, ideas, problems and solutions to both specialist and <ul style="list-style-type: none"> non-specialist audiences. 		√	√	√	√	√					
The qualities and transferable skills necessary for employment requiring: <ul style="list-style-type: none"> - the exercise of initiative and personal responsibility - decision-making in complex and unpredictable contexts - the learning ability needed to undertake appropriate further training of a professional or equivalent nature. 		√	√	√	√	√	√				

Subject Benchmark Statement(s)	<i>QAA subject benchmarks statements: business and management (2015) available at: www.qaa.ac.uk/en/Publications/Documents/SBS-business-management-15.pdf (insert title(s) and year)</i>	Evidence and/or Course Learning Outcome(s) <i>How the course takes account of relevant subject benchmark statements</i>
There is an expectation that degree programmes covered by this Subject Benchmark Statement should provide a broad, analytical and highly integrated study of business and management.		CLO's 1,4,5,6,7
Graduates should be able to demonstrate relevant knowledge and understanding of organisations, the business environment in which they operate and their management. Programmes emphasise understanding, responding and shaping the dynamic and changing nature of business and the consideration of the future of organisations within the global business environment, including the management of risk.		CLO's 1,4,5,6,7
The interrelationships among and the integration between these areas are very important within the overall student learning experience, and should be demonstrated in the capabilities of successful graduates from all modes of delivery.		CLO's 1,4,5,6,7
Organisations: this encompasses the internal aspects, functions and processes of organisations including their diverse nature, purposes, structures, size/scale, governance, operations and management, together with the individual and corporate behaviours and cultures which exist within and between different organisations and their influence upon the external environment.		CLO's 1,4,5,6,7
The business environment: this encompasses the fast pace of change within a wide range of factors, including economic, environmental, cultural, ethical, legal and regulatory, political, sociological, digital and technological, together with their effects at local, national and global levels upon the strategy, behaviour, management and sustainability of organisations.		CLO's 1,4,5,6,7
Management: this encompasses the various processes, procedures and practices for effective management of organisations. It includes theories, models, frameworks, tasks and roles of management, including the management of people and corporate social responsibility, together with rational analysis and other processes of decision making within different organisations.		CLO's 1,2,3,4,5,6,7
Business and management degrees are strongly related to practice and therefore provide a clear link between the development of relevant skills and employability of graduates		CLO's 1,2,3,4,5,6,7
Graduates should be able to demonstrate a range of cognitive and intellectual skills together with competencies specific to business and management. Graduates should also be able to demonstrate relevant personal and interpersonal skills. These include both subject-specific and generic skills		CLO's 1,2,3,4

The format of the following mapping tables may be adjusted.

Qualification Characteristic	<i>(insert title and year where appropriate)</i>	Evidence <i>How the course takes account of relevant qualification characteristics documents</i>

Professional body or other external reference points	<i>(insert title and year)</i>	Evidence <i>How the course takes account of Professional body or other external reference points</i>

Annex D: Diet Template

Course Title:	Business Studies (Project management) Business Studies (Project management) with Professional Practice Business Studies (Project Management) with Foundation Year		
Route Code:		Mode: e.g. Full Time	
Length of course:	3yrs 4yrs with Optional Placement yr 4yrs with Foundation yr	FT	

Please note a separate diet sheet is needed for each location of delivery (i.e. Luton, Bedford, partner location), each start date (i.e. October, February), each course length (i.e. 12 month, 15 month) & each attendance mode (i.e. Full Time).

Location of delivery (please tick):

Luton AA	√	
Bedford AB		
Milton Keynes AD		
Other (please state)		

Delivery pattern - please highlight all applicable start months, if other please state):

<u>Semesterised</u>	OCT	FEB	JUN	Exception.....			
<u>PG Block delivery (intake months ONLY)</u>	BLK1 OCT	BLK2 NOV	BLK3 FEB	BLK4 APR	BLK5 JUN	BLK6 AUG	
<u>Yearlong delivery</u>	OCT (TY)	FEB (FY)					
<u>Other (outside of agreed patterns)²</u>							

A list of valid available period codes can be found on the intranet at <https://in.beds.ac.uk/registry/student-records/srs-training-and-development/sits>. Please refer to this when completing the diet sheet below. If your diets differ year to year e.g. SET A, SET B, please indicate clearly the academic year and set applicable.

If your diet includes units which have not yet been assigned codes, please ensure this is clear by using NEW in the unit code column, followed by the correct prefix to be used e.g. ASS. Student Records will then assign a new unit code. **Please note that a change in the credit value of an existing unit will require a new unit code to be created.**

² Where you are proposing a teaching pattern outside of the University agreed patterns, you should provide a mapping document for the course against the University standard patterns of assessment points, exam boards dates and breaks

October Start Units for Year 1 for Academic Year (Foundation Year where applicable)

Unit Code	Unit Name	Unit Location	Core/Option*	Period of study	Credits
BBSNEW	Business Practice Explored	AA	C	S1	30
BSSNEW	Managing People	AA	C	S1	30
BSSNEW	Building Business Data with Practice	AA	C	S2	30
AAFxx-1	Finance for Business	AA	C	S2	15
AAFxx-1	Accounting for Business	AA	C	S2	15

Units for Year 2 for Academic Year

Unit Code	Unit Name	Unit Location	Core/Option*	Period of study	Credits
BSSNEW	Leadership & Management	AA	C	S1	15
BSS008-3	Planning Careers and Employability	AA	C	S1	15
BSSNEW	Strategy & Innovation	AA	C	S1	30
BSSNEW	Operations & Project Management	AA	C	S2	30
MAR021-2	Marketing Communications in the Digital Age	AA	C	S2	30

Units for Year 3 for Academic Year (Professional Practice Year where appropriate)

Units for Year 4 for Academic Year (where applicable)

Unit Code	Unit Name	Unit Location	Core/Option*	Period of study	Credits
BBSNEW	Preparation for the Dissertation		C	S1	15
BSS023-3	Developing Employability skills – The future you		C	S1	15
BSS021-3	Business Practice Portfolio		C	S1	30
BSS038-3	Dissertation in Project management		C	S2	30
BSS022-3	Specialist Business Project Management		C	S2	30

*If your diet includes optional units, please ensure the appropriate rules are noted on the diet.

Please contact Student Records at studentrecords@beds.ac.uk with any queries.

Diet for February Start

Unit Code	Unit Name	Unit Location	Core/Option*	Period of study	Credits
BBSNEW	Business Practice Explored	AA	C	S3	30
BSSNEW	Managing People	AA	C	S3	30
BSSNEW	Building Business Data with Practice	AA	C	S2	30
AAFxx-1	Finance for Business	AA	C	S2	15
AAFxx-1	Accounting for Business	AA	C	S2	15

Unit Code	Unit Name	Unit Location	Core/Option*	Period of study	Credits
BSSNEW	Leadership & Management	AA	C	S1	15
BSS008-3	Planning Careers and Employability	AA	C	S1	15
BSSNEW	Strategy & Innovation	AA	C	S1	30
BSSNEW	Operations & Project Management	AA	C	S2	30
MAR021-2	Marketing Communications in the Digital Age	AA	C	S2	15

Unit Code	Unit Name	Unit Location	Core/Option*	Period of study	Credits
BBSNEW	Preparation for the Dissertation		C	S1	30
BSS023-3	Developing Employability skills – The future you		C	S1	30
BSS021-3	Business Practice Portfolio		C	S1	30
BSS038-3	Dissertation		C	S2	30
BSS022-3	Business Project Management		C	S2	30